



**Position:** Health Officer

**Purpose:** To assure a level of basic health and emergency care for all persons taking part in the summer camp programs.

**Accountability:** This person shall work under the direct supervision of the Director of Program and Operation and Program Director.

**Responsibilities:**

1. Supervise initial health screening of all campers and staff, including the collection and cataloging of all prescription medication and the storage of all such medication.
2. Supervise the administration of prescription medication by the campers as per prescribing doctor's instructions.
3. Maintain inventory of, and restock all non-prescription medications and first aid supplies.
4. Maintain accurate, legible, written records of all treatments, accidents, etc.
5. Assure that any remaining prescription medication is returned to the campers upon their departure from Stronghold.
6. Maintain supervision of the Infirmary for all periods during which campers are in the Infirmary.
7. Post information as to where you can be contacted whenever you are going to be away from the Infirmary.
8. Attend Pre-camp Staff Training. Attend regular staff meetings to aid in staff community building and to insure good communications.
9. Become familiar with/gain understanding of ethical and legal issues regarding health care and emergency treatment of minor children in a camp setting.
10. As part of the Staff of Stronghold, you are encouraged to take part in activities with the campers to the extent that time allows without interfering with your primary duties outlined in this Position Description.
11. Assist other staff members with other responsibilities as assigned by the Program Director and the Director of Program and Operation, as time allows, without neglecting your primary duties as outlined by this Position Description.

**Qualifications:**

1. Ability to work in a collegial manner with a diverse staff in a Christian camp setting
2. Licensed Physician, Physician's Assistant, Registered Nurse, Bachelor of Science in Nursing, Associate's Degree in Nursing, Licensed Practical Nurse, Certified Nurses Assistant, Emergency Medical Technician, or a Paramedic.
3. Certification in CPR or ability to gain certification before June 10, 2015.
4. Maturity in judgment and ability to supervise.
5. Respect for children and the ability to work with them.

**Terms of Call:** On site housing, all meals while camp is in session, **plus salary.**